

Training And Development For Dummies

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Training is a process designed to assist an individual to learn new skills, knowledge, or attitudes. As a result, individuals make a change or transformation that improves or enhances their performance. These improvements ensure that people and organizations are able to do things better, faster, easier, and with higher quality. Since the day you were born you have been learning and changing into the knowledgeable, skilled adult you currently are.

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Training and Development For Dummies by Elaine Biech ...

Elaine Biech is a rock star in the world of training and development. When I saw she wrote this book, I took a deep breath and got over my aversion to "For Dummies" brand. I reread because when I previously read in 2011, before the 2015 addition. Also, I had recommended to a colleague and was reading it to discuss and support her learning.

Training & Development for Dummies by Elaine Biech

One of the best ways to secure and keep great talent in your business is through a strong training and development program. Training & Development For Dummies will give you the tools you need to plan your program and foster a supportive and innovative workplace environment.

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Training For Dummies Cheat Sheet By Elaine Biech Setting yourself apart as a trainer and creating a successful training session means: practicing some basic training rules; avoiding trainer mistakes; using effective visual aids to enhance the training; encouraging people to get involved; and developing a creative learning environment.

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By Elaine Biech . Anytime you participate in a training program, whether it is in a virtual or a traditional classroom, whether it was off-the-shelf or developed from scratch, whether it was taught by someone inside your organization or an external vendor, whether it was a program teaching management development skills or word processing skills, chances are that the program was designed by ...

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Employee training and development is a term often used interchangeably, across sectors, and encompasses various employee learning practices. More specifically, training involves programmes which enable employees to learn precise skills or knowledge to improve performance.

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Then Elaine Biech's book in the "Dummy" series, Training and Development for Dummies" is for you. This book is a manual for trainers, regardless of whether you are a professional in the training field or you are a subject matter expert (SME - the 18 page Index says you can find information on SME's on pages 14, 47, 50, 72, 108, 147, and 211) who does occasional training.

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